



## Assistant Director, Residential Education

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The Center for Student Engagement (CSE) aims to enhance all aspects of the student experience at GW, including on-campus living, fraternity and sorority life, leadership development, student organizations, outdoor adventure, off-campus and graduate students, as well as subpopulations such as first-generation or international students. Our CSE team is committed to leadership, community, advising and our own departmental excellence. We strive to serve not only our students, but also each other as colleagues.

The CSE seeks an Assistant Director, responsible for planning, direction, and implementation of an outcomes based model of services and activities within Residential Engagement. Learning outcomes have been identified in the following areas: Diversity, Leadership, Community, Service, and Civility. Reporting to the Assistant Dean of Residential Engagement, the Assistant Director directly supervises two Area Coordinators for Residential Education and indirectly supervises graduate fellows.

- Oversees the leadership and implementation of Selection, Training, and Evaluation of Residential Engagement outcomes for full time staff, graduate fellows, and student leaders
- Oversees the leadership and implementation of integrated Living Learning Programs in the residence halls including Faculty in Residence, Faculty Guides, Academic Residential Communities, and Affinity Housing Programs
- Coordinates a comprehensive assessment strategy to evaluate the development of staff and student leaders as well as student and faculty engagement outcomes in the residence halls
- Advises student organizations through the Center for Student Engagement, including advising the Residence Hall Association
- Conducts administrative functions including budget preparation and tracking, statistical reporting, and records maintenance
- Serves as a member of the Senior Leadership Team of the CSE and performs other duties as assigned, in support of the overall work of the CSE. The omission of specific duties does not preclude the supervisor from assigning duties that are logically related to the position
- This position is live off, but does include some night and weekend duties

### Minimum Qualifications

- Bachelor's degree in an appropriate area of specialization plus 6 years of relevant professional experience. Degree requirements may be substituted with an equivalent combination of education, training and experience.

### Preferred Qualifications

- Degree in higher education administration, counseling or related field.
- Progressively responsible higher education administration experience to include full-time experience within a student affairs department.
- Previous experience in conducting and coordinating student or staff development and training programs
- Previous experience in Living Learning Programs and Faculty Engagement programs
- Previous experience in Recruitment and Selection of Full time, graduate, and student staff
- Excellent communication skills.
- Proficiency with database software such as Org Sync, Banner, Symplicity, and RMS Solutions.

To apply, submit cover letter and resume to <http://www.gwu.jobs/postings/42090>