Graduate Residence Director (RD)

Lead a team of undergraduate student leaders to create an intentional community in our residence halls, and make a difference in the lives of students! The Student Experience is seeking graduate fellows interested in supporting students in our residence halls through a graduate assistantship for the 2019-2020 academic year. Residence Directors have the opportunity to develop their supervisory and professional skills, learn more about student engagement, and connect to the GW community in a unique way.

Who are we?

The Student Experience (SE) aims to enhance all aspects of the student experience at GW, including on-campus living, fraternity and sorority life, student organizations, outdoor adventure, off-campus and graduate students, as well as subpopulations such as first-generation or international students. Our SE team is committed to leadership, community, advising and our own departmental excellence.

Residence Directors are full-time graduate students who are members of the Residential Life and Housing Team within the SE. Our team is responsible for everything from the programming in the residence halls to providing advice and support in helping students find their unique place at GW. In partnership with administrative and academic departments, Residential Life team members connect students to resources, support, and experiences to help each student find their unique place at GW.

What are we looking for?

We are looking for graduate students who...

- Enjoy working with undergraduate students, and want to make an impact at GW
- Have a desire and ability to work with a diverse population and create an inclusive community
- Have previous student or professional leadership experience
- Have developed organization skills, proven ability to stay on task, meet deadlines, and follow through on assignments
- Are highly motivated, self-directed, mature, flexible, and work well on a team
- Have the ability to dedicate an average of 25 hours a week to the role
What are the responsibilities of this role?

Responsibilities of this role include...

- Supervising 14-18 undergraduate Resident Advisors, with the support of their Area Coordinator
- Supporting team initiatives within the SE, and the overall GW community
- Living on-campus to serve as a live-in support for students in the community, and maintaining availability in order to actively engage in that community
- Under supervision of an Area Coordinator, managing the day to day functions of an undergraduate Residence Hall community
- Facilitating programming in the assigned building or configuration including working with the Faculty Guides and Faculty in Residence program
- Acting as one of the points of contact for student inquiries regarding residents’ living environment and supporting a student’s success at the university
- Helping facilitate Resident Advisor team training and development including, but not limited to: August student staff training, in-services throughout the academic-year, and January student staff training

What are the benefits of this role?

Resident Directors will receive ongoing training, mentorship, and professional development opportunities, as well as hands-on experience and invitation to special events. In addition to the significant development this role provides, this position provides furnished housing on campus and a stipend of $7,500.

How do you apply?

To apply, please submit your resume, cover letter, and the contact details for two professional references through this form.

The priority deadline to submit your materials is April 7th; however applications for this role will be taken on a rolling basis until the position is filled.

What are the prerequisites to apply?

All applicants must:

- Maintain satisfactory progress toward their degree
- Not be on probation or any greater sanction
- Be eligible to live-on campus

All Residence Directors must be full-time graduate students at GW, and must live in the provided on-campus housing for the duration of their appointment (August - May). At the time of application, applicants do not need to be enrolled at GW yet, but must be enrolled as a
full-time student for the upcoming academic year at the time of acceptance. Unfortunately, at this time, we cannot accept applicants from the Law School or Medical School.

What are the important dates?

Resident Directors are expected to arrive to GW on designated dates prior to the beginning of the fall and spring semesters to participate in staff development training and prepare residence halls for opening.

Important dates to be aware of include:

- **July - August, 2019** - Summer online training
- **Saturday August 3, 2019 at 3PM**: First date that RDs are able to move into their assigned Housing for the Academic Year.
- **Tuesday August 6, 2019**: RDs begin Fall Training. Fall Training will go through August 9th. Training typically lasts from 9am-5pm.
- **RA Training will be August 12 – August 20.**
- **Wednesday, August 21, 2019**: First year student move in.
- **Thursday, August 22 - Friday August 23rd, 2019**: New Student Orientation.
- **Saturday, August 24, 2019**: Upperclass student move in and Welcome Day of Service
- **Saturday December 21, 2019**: RDs may depart for winter break no earlier than 12:00pm and after all building responsibilities are completed.
- **Monday January 6, 2020**: RDs begin Winter Training. Winter Training will end on January 8th when RAs arrive. RA Training will begin Thursday, January 9 at 9:00am and end the evening of Friday, January 10, 2020.
- **TBD**: New RA Interview Day.
- **Friday May 22, 2020 at 5pm**: RDs may depart for summer break no earlier than 5pm and after all building responsibilities are completed.

Resident Directors are required to remain on-campus through designated dates following both the fall and spring semesters to assist with hall closing.

If you have questions, or would like more information, who should you contact?

Any questions can be directed to Lauren Murphy, Assistant Director for Residential Education:

lcmurphy@gwu.edu